



Food Vendor Application 2017



25th Annual Yonkers Riverfest 2017 Saturday, September 16, 2017 • Noon – 6:00pm

Downtown Yonkers Waterfront
Hosted by the Yonkers Downtown BID
www.yonkersriverfest.com

The 25th Annual Yonkers Riverfest will be held rain or shine on Saturday September 16th, from Noon to 6:00pm. The Riverfest is a festival that has drawn 25,000 people to the Yonkers Downtown, and will include the best in musical entertainment, arts, crafts, great food, exhibits, children's activities and much more throughout the day. It is Yonkers biggest outdoor event and a great tradition.

VENDOR GUIDELINES

1. Each exhibition space is 10 feet x 10 feet.
2. Vendors will be assigned a booth location, you cannot choose your location. Location and Parking Instructions will be sent to you prior to the event via email. Locations are NOT negotiable.
3. Set-up starts and 8:00am, must be completed by 11:00 AM, and must be removed by 6:00 PM.
4. No Amplified sound of any type without separate written consent.
5. You MUST provide a copy of your **NYS Vendor Certificate of Authority** if you are a commercial/art vendor.
6. All Vendors MUST provide a copy of your **Photo I.D.**
7. Do **NOT** mail your application to the City of Yonkers. All Riverfest vendor applications and permits will be submitted to the City by the BID on behalf of all vendors.
8. All Vendor Forms and Vendor Fees must be in the BID office by **August 31st, 2017.**
9. Early Bird Discount of \$15 off for Vendors who submit application with all required documents and payment by July 14th.

All Vendors receive 1 FREE parking space for the event. You will receive your registration confirmation letter including your booth location in an email a few days before the event. That letter will serve as your Parking Pass. At 11am there will be ZERO tolerance for any cars in the festival area. If you arrive around 11am or after you must carry your things to your vendor location.

All prospective vendors will be subject to review and approval by the Yonkers Downtown BID. Any vendor may be disqualified from participating, for any reason, at the sole discretion of the BID.

The Yonkers Downtown Waterfront Business Improvement District will not be held liable for breakage or loss of any items. Vendors are responsible for booths at all times during the Riverfest. By signing the vendor form you agree to hold harmless of any liability to the Yonkers Downtown Waterfront Business Improvement District.

Food Vendor Costs

Food Vendor

Food Vendor Space 10 x 10

Cost: \$210

If you need a bigger space of 20 x 20 or a second booth there will be an additional cost of **\$105**

Westchester County Health Permit Fee if you do NOT have a permit you must obtain one. Make sure you fill out the packet **COMPLETELY** and provide all proper requested documents.

Cost: \$70

***Make separate check/money order for Health Department Fee in the amount of \$70 payable to:**

Westchester County Health Department

Once you complete your Health Department packet, turn it into the BID who will file on your behalf.

Early Bird Discount

Submit your application with all required documentation and payment before July 14th at 5pm and receive **\$15 off** vendor fee.

Tables & Chairs

Tables & chairs will NOT be provided this year but can be rented for an additional cost.

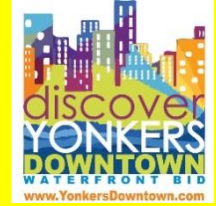
Cost: \$15

*Note: If you are bringing a tent (recommended) it MUST be weighed down.

All vendors must apply for a vendors spot using these forms, and send them to the Downtown BID. Do not apply directly to the City of Yonkers. The BID will secure all the permits you will need to participate in Riverfest.



Food Vendor Application 2017



Riverfest 2017 – Vendor Application Deadline for submission is August 31st, 2017

Name of Business: _____

Contact Name: _____

Attendee's Names: _____

Address: _____

City-State-Zip: _____

Tel: _____ Fax: _____

Cell: _____ Email: _____

(Please provide for registration confirmation)

Description of type of food: _____

Vendor Categories: Food (\$210) Early Bird (\$-15)

Would you like to rent 1 table and 2 chairs for \$15 Yes No

(Table and chairs NOT included in vendor fee)

Number of Booths Needed: _____

ELECTRICITY WILL NOT BE PROVIDED, VENDORS WILL NEED TO BRING THEIR OWN GENERATOR IF ELECTRICITY IS NEEDED.

Do you have a mobile Food Truck: Yes No Size of Food Truck: _____

Food vendors MUST bring their own tent/canopy. All tents MUST be secured down with some form of weights.

Booth Fee Total: \$ _____ Table & Chair Total: \$ _____ Early Bird

Total Amount Due: \$ _____ Check/M.O. #: _____

Vendors Signature _____ Date _____

The following documentation is required to secure your vendor spot.
Please include your/a copy of:

- NYS Vendor Certificate of Authority
- Photo ID
- Check or Money Order
- Copy of Health Permit/or Application for Health Permit with \$70 separate check for Westchester County

Early Bird Discount
Submit your application with all required documentation and payment before July 14th at 5pm and receive \$15 off vendor fee.

Application fees should be in the form of money order or check made payable to "Yonkers Downtown BID".

Mail to:
Yonkers Downtown BID
Attn: Jessica Ardrey
15 Main Street
Yonkers NY 10701

If you have any questions, please contact the Yonkers Downtown BID at 914-969-6660 or at jardrey@yonkersdowntown.com. All Payments are non-refundable